Sales Representative's Weekly Report /Log

Use this log and keep track of your sales contacts and activities.
This report can be used as a personal information manager to facilitate the organization of your sales reps.

[Company]

[Company Slogan]

[Address]
[City, ST Zip]
[Phone #], [Fax #]

Sales Representative's Weekly Report/Log

Sales Representative: **Bob Jones**
Week Beginning: **1/5/17**
Ending: **1/12/17**

				Time Spent				Competition		
Date	Company	Person Contacted	City	Travel	Waiting	Selling	$ Sold	Company	Product or Service	Advantage? Disadv. ?
1/5/17	JIAN	Burke Franklin	Mill Valley	1.0	0.0	1.0	$ 5,000.00	xyz company	Brand x	none
				1.0	0.0	1.0	$ 5,000.00			

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